



Lymington Camera Club - Risk Assessment for Field Trips

Applies to indoor and outdoor field trips and meetings away from Brockenhurst Village Hall. Provided to Members and Visitors via the club website

Hazards	Who might be harmed?	Risk control
Slips, trips & falls	Members/ Visitors	<ul style="list-style-type: none"> Look out for trip hazards especially when in the process of taking images Be especially careful in less well-lit areas or areas that are wet and could be slippery
Exposure to adverse weather	Members/ Visitors	<ul style="list-style-type: none"> Bring suitable clothing, sun cream, etc to cater for full range of likely weather conditions. Cancel event if weather conditions are extreme
Medical problems	Members/ Visitors	<ul style="list-style-type: none"> Do not attend an activity if feeling unwell Take regular breaks or stop if needed and inform organiser if leaving the event Inform the organiser of relevant medical issues as needed Contact emergency services if needed After outdoor activities in grassland, check for ticks, remove and contact GP as required
Being distracted whilst taking photographs	Members/ Visitors	<ul style="list-style-type: none"> Traffic: use road awareness and use pedestrian traffic crossings where available Water: keep at a safe distance, pay attention to warning signs Equipment: ensure your equipment does not cause a trip hazard for others (e.g. bags and tripods) Security: Be vigilant of pickpockets and people that may wish to cause you harm
Personal safety	Members/ Visitors	<ul style="list-style-type: none"> Familiarise yourself with the planned route/details of the activity Maintain contact with other members of your group
Separation from group	Members/ Visitors	<ul style="list-style-type: none"> Liaison points arranged for any members not possessing a mobile phone Contact organiser of the event/member of the committee (e.g. using Club WhatsApp group for non-urgent matters)
Loss of property	Members/ Visitors	<ul style="list-style-type: none"> Keep personal items with you at all times Store equipment and belongings securely when not used (out of sight where possible)
Personal injury arising whilst travelling	Members/ Visitors	<ul style="list-style-type: none"> Lifts are accepted by members at their own risk Those offering lifts should ensure they are insured to do so Members using public transport should travel in a safe manner, be mindful of their environment and pay attention to announcements and warning posters
ADDITIONAL HAZARDS FOR INDOOR ACTIVITIES AWAY FROM THE CLUB		
Use of electrical equipment	Members/ Visitors - Electrical shock, trips or falls	<ul style="list-style-type: none"> All electrical equipment including visitors' equipment plugged into RCD socket Visual inspection of plugs and equipment before use to ensure no loose or exposed wires All cables routed, covered with mats or secured with Hi Vis safety tape to avoid trip hazard
Use of equipment - Placed at height	Members/ Visitors - Risk of falling equipment	<ul style="list-style-type: none"> All equipment placed on secure stand